

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

WORK SESSION MINUTES

September 12, 2018

The Columbia County Board of Commissioners met in scheduled session with Commissioner Margaret Magruder, Commissioner Henry Heimuller and Commissioner Tardif.

Commissioner Magruder called the meeting to order.

**BOARD DISCUSSION ITEMS:**

- There was brief discussion on the Hellberg/Shober issue that was brought by Mrs. Hellberg at the Board meeting this morning. There is not much the Board can do regarding the civil issues, but believed that there was a portion of Flint Drive that was vacated. Jan Greenhalgh will research that and get that information back to the Board.

**MONTHLY TRANSIT UPDATE:**

Todd Wood, Transit Director, met with the Board to present an update on the transit system and the budget deficit. He also presented a poster for transit system adjustment outreach and received Board approval to post. While present, Todd informed the Board that he has offered the position of Administrative Assistant to Angela Garrett.

**BROOKE MCDOWELL - AGREEMENTS C94-2018 & C95-2018:**

Brooke McDowall and Sarah Hanson discussed two Management Control Agreements with the Board. Brooke explained that these agreements are necessary because of the CJIS Security Policy for the interstate exchange of criminal history/criminal justice information requires that each user set priorities and standards to control access to secure information.

***Commissioner Tardif moved and Commissioner Heimuller seconded to approve C94-2018 Management Control Agreement between C-Com and the Columbia County Sheriff and authorize Steve Salle to sign. The motion carried unanimously.***

***Commissioner Tardif moved and Commissioner Heimuller seconded to approve C95-2018 Management Control Agreement between Holly Miller and the Columbia County Sheriff's Office and authorize Holly Miller and Steve Salle to sign. The motion carried unanimously.***

**COMMUNICATIONS TEAM REPORT:**

Members of the Communications Committee met with the Board to discuss the next steps and future focus of the committee. The committee has completed the work of creating the mission statement, vision and values and are now seeking direction from the Board on how to move forward.

Discussion was held on the need to involve the Board more in carrying the message of the mission, vision and values. By nature, the leadership of an organization is the voice of the organization and they feel it best that the Board takes the lead on this. Some ideas were presented that would provide the Board opportunities to infuse the mission, vision and values among County staff.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated this 12<sup>th</sup> day of September, 2018.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Margaret Magruder, Chair

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

By: \_\_\_\_\_  
Alex Tardif, Commissioner